

Monday, March 25,

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The Bainbridge Township Board of Trustees met in regular session at the Bainbridge Town Hall on March 25, 2019. Those present were Trustees Mrs. Lorrie Benza, Mr. Jeffrey Markley, and Mrs. Kristina O'Brien and Fiscal Officer Mrs. Janice S. Sugarman. Mrs. Benza presided and called the meeting to order at 6:01 P.M.

EXECUTIVE SESSION

Mrs. Benza made a motion to go into executive session for the Employment and Compensation of Public Employees per Ohio Revised Code Section 121.22(G)(1) and Acquisition of Property per Ohio Revised Code Section 121.22(G)(2).

Mrs. O'Brien seconded the motion. Vote followed: Mrs. Benza, aye; Mrs. O'Brien, aye; Mr. Markley, aye. Motion carried.

The trustees recessed their regular meeting at 6:01 P.M. in order to go into executive session.

Mrs. Karen Endres was invited into the executive session at 6:01 P.M. and left at 6:26 P.M.

Mr. Jon Bokovitz was invited into the executive session at 6:27 P.M. and left at 6:48 P.M.

Mr. Jim Stanek was invited into the executive session at 6:49 P.M. and left at 7:05 P.M.

The trustees returned from executive session, after considering the employment and compensation of public employees and the acquisition of property and reconvened their regular meeting at 7:07 P.M.

CHANGES TO THE AGENDA

- 1. Work Access Agreement
- 2. Executive Session to be continued at the end of the meeting.

MINUTES

Mrs. O'Brien moved to approve the minutes of the trustees' March 11, 2019 regular meeting as written.

Mr. Markley seconded the motion. Vote: Mrs. Benza, aye; Mrs. O'Brien, aye; Mr. Markley, aye. Motion carried.

DEPARTMENTAL REPORTS

POLICE DEPARTMENT

Chief Jon Bokovitz gave the police department report for the month of February 2019. Chief reported that calls are up 100+ calls over last year. He explained that situations are not always what they seem at first. It requires good police work to get to the truth. The complete police report is attached to and becomes a permanent part of these minutes.

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FIRE DEPARTMENT

Chief Lou Ann Metz presented the fire department report for the month of February 2019. Chief Metz reported that calls are up 70 calls over last year. Multiple calls at one time have doubled. The Weils and Prompt Care continue to be the biggest need for resources. The Citizen's Academy is starting soon, and the Annual Egg Hunt is April 13th. Chief also wanted to remind residents that open burning is not allowed without a permit. Permits can be obtained through the Lake County EPA. The complete fire report is attached to and becomes a permanent part of these minutes.

ZONING DEPARTMENT

Mrs. Karen Endres presented the zoning department report for the month of February 2019. She reported that there were two housing starts in February, and receipts totaled \$4,395.00. She welcomed and introduced Mr. Dave Dietrich as the new assistant zoning inspector. She also reported that with the passage of HB 500, properties cannot vacate from their subdivision any longer. They would need to be re-platted. The complete zoning report is attached to and becomes a permanent part of these minutes.

PUBLIC COMMENTS

Mrs. Barbara Cohen of 8725 Lake Forest Trail in Tanglewood presented the trustees with her issue with the beavers in Tanglewood Lake. She does not believe that her HOA was being responsive, and she wondered if the trustees could help in any way. The trustees explained that they have no authority to get involved with issues involving residents and their HOA. They suggested that she reach out to the Ohio Department of Natural Resources or other animal control organizations. Mrs. Debora Lieberman of 17558 Fairlawn Drive also spoke briefly to clarify some facts. Mrs. Cohen presented the board with emails of support from four other Tanglewood residents with names and addresses included.

FIRE DEPARTMENT – NEW BUSINESSRequest to Declare Obsolete

Mrs. O'Brien made a motion to declare four pairs of boots and two pairs of bunker pants obsolete, no longer needed by the township, and having no value pursuant to ORC 505.10, per the recommendation of the fire chief.

Mr. Markley seconded the motion that passed unanimously.

Approval to Dispose of Obsolete Items

Mrs. O'Brien made a motion to dispose of four pairs of boots and two pairs of bunker pants in accordance with ORC 505.10, per the recommendation of the fire chief.

Mr. Markley seconded the motion that passed unanimously.

Training Request

Mrs. O'Brien made a motion to approve the training request for Assistant Chief Wayne Burge to attend the Ohio Chapter Educational Seminar in Columbus, OH from March 26 - 27, 2019 at an estimated cost of \$215.00 per the recommendation of the fire chief, and as specified in the training request and with the use of a department vehicle.

Mr. Markley seconded the motion that passed unanimously.

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SERVICE DEPARTMENT – NEW BUSINESS

Certificate of Need – Roads and Bridges

Mrs. O’Brien made a motion, pursuant to ORC section 5705.03(B), to approve Resolution 03252019 – A submitting same to the Geauga County Auditor and asking that he certify back to us the total current tax valuation, and the number of mills required to generate a specified amount of revenue, considered by renewal of a 2.00-mill, 5-year renewal levy first levied in 2005, per the recommendation of the service director and in accord with ORC 5705.19 (G).

Mr. Markley seconded the motion which passed unanimously.

Applications to Purchase Graves and Columbarium Niches

The trustees were in general agreement to approve the changes made to the referenced Columbarium Niche and Grave applications for use by the service department for cemetery purchases.

Fee Waiver Request – Bainbridge Civic Club

Mrs. O’Brien made a motion to approve retroactively the fee waiver request for the Bainbridge Civic Club for the Lakeside Building on Thursday, March 14, 2019 for the NEO Mind Challenge event, in the amount of \$120.00 per the recommendation of the Service Director.

Mr. Markley seconded the motion that passed unanimously.

Fee Waiver Request – Kenston Community Education

Mrs. O’Brien made a motion to approve a reduction of fees for KCE’s sponsored Swing Dance activity held at the Bainbridge Town Hall as requested in the application received on March 8, 2019.

Mr. Markley seconded the motion. Vote: Mrs. Benza, no; Mrs. O’Brien, no; Mr. Markley, no. Motion failed.

FISCAL OFFICE - NEW BUSINESS

Rescind Purchase Order

Mrs. O’Brien made a motion to rescind approval for Purchase Order 137-2019 approved at the March 11, 2019 Board of Trustees’ meeting made out to Geauga County ADP for a network switch in the amount of \$3,727.95 per the recommendation of the police chief and the fiscal officer.

Mr. Markley seconded the motion which passed unanimously.

PURCHASE ORDER APPROVALS

Mrs. O’Brien made a motion to approve the purchase order request list (Items 1-11) below as submitted by the Fiscal Officer.

Mr. Markley seconded the motion that passed unanimously.

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Purchase Order Request List

1. Southern Computer Warehouse – Network Switch - \$3,645.92 (Police)
2. Fire Safety Services – 15 Helmets - \$3,975.00 (Fire)
3. Motorola Solutions, Inc. – Mobile Radio - \$3,607.03 (Fire)
4. Gutoskey & Associates, Inc. – Township Projects - \$5,000.00 (General)
5. Kokosing Materials – Asphalt - \$75,000.00 (Roads)
6. Cuyahoga Asphalt Materials – Asphalt - \$25,000.00 (Roads)
7. R&R Truck Sales, Inc. – 5 ton Mack Truck cab and chassis - \$119,841.00 (Roads)
8. Geauga County Engineer – 2019 Crack Sealing - \$30,000.00 (Roads)
9. VanCuren Services, Inc. – Tree Removal - \$14,400.00 (Roads)
10. Corridon Builders & Remodelers – Town Hall Windows - \$10,230.00 (General)
11. Kimble Companies – Dumpsters for Clean-up Week - \$5,000.00 (Roads)

INVOICE APPROVALS

Mrs. O'Brien made a motion to approve the invoice list (Items 1-3) below as submitted by the Fiscal Officer.

Mr. Markley seconded the motion that passed unanimously.

Invoices

1. Clemans – Nelson – Professional Services - \$377.50 (Roads, General)
2. Morton Salt – Salt Fill-up - \$13,117.90 (Roads)
3. Morton Salt – Salt Fill-up - \$8,543.73 (Roads)

BLANKET CERTIFICATE APPROVAL

Mrs. O'Brien made a motion to approve the blanket certificate listed below as submitted by the Fiscal Officer.

Mr. Markley seconded the motion that passed unanimously.

Blanket Certificates

1. General – Supplies and Materials - Dog Park - \$3,000.00
2. General – Other Expenses - Dog Park - \$3,000.00
3. Road and Bridge – Advertising - \$5,000.00

Checks Dated March 12, 2019 through March 25, 2019

The trustees examined and signed checks and invoices March 12, 2019 through March 25, 2019 consisting of warrants #31858 through #31951 in the amount of \$92,452.87.

NOTE: A register of said checks is attached to and becomes a permanent part of these minutes.

CORRESPONDENCE

1. Cleveland Magazine: Rating the Suburbs Issue – Advertising Rates
2. Chardon City Council Meeting: March 26, 2019 at 6:30 P.M. regarding the potential move of county offices

PUBLIC INTERACTION

Mr. Gil Myers asked about the road levy process. Mrs. Benza explained that this is the first of two resolutions required to place a levy on the ballot.

LATE ADDITIONS

1. Work Access Agreement: The trustees were in general agreement to allow Mrs. O'Brien to sign the agreement once it is completed by Mr. Stanek.

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EXECUTIVE SESSION

The trustees recessed their regular meeting at 8:32 P.M. in order to go into executive session.

Mrs. Benza made a motion to go into executive session for the Employment and Compensation of Public Employees per Ohio Revised Code Section 121.22(G)(1).

Mrs. O'Brien seconded the motion. Vote followed: Mrs. Benza, aye; Mr. Markley, aye; Mrs. O'Brien, aye. Motion carried.

The trustees returned from executive session, after considering the employment and compensation of public employees, and reconvened their regular meeting at 8:57 P.M.

Since there was no further business to come before this regular meeting of the Bainbridge Township Board of Trustees, the meeting was adjourned at 8:57 P.M.

Respectfully Submitted,

Janice S. Sugarman,
Fiscal Officer, Bainbridge Township

Date

Date

Date

Minutes Read: _____

Minutes Approved: _____